



14<sup>th</sup> December 2023

Dear Year 11 Student

## Year 11 Prom – A Night at the Balfours 2024

We are delighted to announce that the Year 11 Prom is booked and will be held on Monday 1<sup>st</sup> July 2024 at the Moat House, Acton Trussell.

**The ticket price is £44.00 per person**, which includes dinner, disco, an initial drink and the services of a professional photographer, Stephen Sutton, who will be taking pictures of our students upon their arrival. A computer download containing all of the photographs from the evening, will be available shortly after the event, for all attendees.

If you wish to attend the Year 11 Prom - 2024 you will need to pay a **non-refundable deposit of £10.00 by Wednesday 31<sup>st</sup> January 2024 to secure your place**. The option will then be available to make additional payments of your choice up until the final payment deadline of **Monday 20<sup>th</sup> May 2024**. Please make your payment by ParentPay, our online payment system and complete the Parental Reply Slip overleaf, this will need to be returned to the Finance Office at school. **Numbers will be limited and places are on a 'first come, first served' basis.**

The final balance payment reminder will be issued after the Easter holidays, when all students and parents will be given a Code of Conduct, regarding behaviour at the event. We expect all of our students to behave impeccably throughout the evening, their exemplary behaviour is always complimented upon and this year will be no exception.

In addition to adhering to the Code of Conduct, Year 11 behaviour in school will also be monitored throughout this academic year, any student who does not adhere to the high standards we expect at Sir Graham Balfour, will **not be allowed to attend**. The school will have no hesitation in informing a student their place has been cancelled, if their behaviour is deemed unacceptable at any point throughout this academic year. This will include the following key elements:

- Excellent attendance and punctuality
- Working to the best of their academic ability
- Being respectful and considerate to members of the school community
- Adhering to all requests and requirements made by their teachers

Our Year 11 Prom is an evening of celebration, a reward for all of the hard work and time spent studying at Sir Graham Balfour School, we want everyone attending to have a wonderful evening, hence our strict rules of conduct. Thank you in advance for your support in adhering to these high standards.

If you need any further information, please do not hesitate to contact me.

Yours faithfully

Mrs Lynne Gannon - School and Community Liaison Officer

Year 11 Prom – Parental Reply Slip  
Monday 1<sup>st</sup> July 2024  
The Moat House Acton Trussell

PLEASE ENSURE THIS REPLY SLIP IS COMPLETED IN FULL AND RETURNED TO THE FINANCE OFFICE

NO LATER THAN WEDNESDAY 31<sup>ST</sup> JANUARY 2024

(Please note: Places are limited and will be allocated on a 'first come, first served basis')

Student Name: \_\_\_\_\_ House Group: \_\_\_\_\_

I can confirm my son/daughter would like to attend the Year 11 Prom at the Moat House, Acton Trussell on Monday 1<sup>st</sup> July 2024

Student Name \_\_\_\_\_ Form Group \_\_\_\_\_

**Payments:**

- All payments are to be paid via ParentPay, our online payment system.
- Please note the initial £10.00 deposit is a NON-REFUNDABLE PAYMENT
- The deadline for the deposit payment is Wednesday 31<sup>st</sup> January 2024
- The deadline for the final balance payment will be Monday 20<sup>th</sup> May 2024

**Dietary/Medical Requirements:**

Please advise if you child has any medical conditions, we need to be aware of, or any dietary requirements including allergies or vegetarian preference etc.

\_\_\_\_\_

Parental Signature \_\_\_\_\_ Date \_\_\_\_\_

