



Sir Graham Balfour School

Member of Sir Graham Balfour Multi-Academy Trust

11/09/2023

Dear Parent/Carer,

The Parent App – easy access to important school information

We have a convenient and effective way to share information with you about your child's school life. You'll be able to access our SIMS Parent App and SIMS Parent Website.

You can access the system from a smartphone, tablet or PC – anytime, anywhere.

What will you find in the SIMS Parent App/Website:

- Important information such as attendance, behaviour and achievement
- School term, INSET dates and contact details available at the click of a button
- Access your child's school report
- Receive notifications to remind you about important information such as key dates for your diary
- Access to update your contact details, so we always have the most up-to-date information in case of emergency
- If you have more than one child at school, you'll have access to information for all your children, from the same app.

The information that you receive through the app will help you to stay up-to-date with your child's school life as well as support your child's development and progress.

Getting started with the SIMS Parent app

We will send you an activation email (from noreply@sims.co.uk). Please click on the **Accept Invitation** link in the email to register.

For more details, please read [SIMS Parent - How to register.pdf](#).

Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school.

Your activation email will expire after 3 months if it is not used, please contact your school if you require a replacement after this date.

Yours sincerely,

Mr Mason

Address: North Avenue, Stafford ST16 1NR **Tel:** 01785 223490 **Email:** office@sirgrahambalfour.staffs.sch.uk **Web:** www.sirgrahambalfour.co.uk

Headteacher: Mrs L D Beck **Deputy Headteacher:** Mr M M Mason

Sir Graham Balfour School is part of the Sir Graham Balfour Multi-Academy Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10238899. The registered office is at Sir Graham Balfour High School, North Avenue, Stafford, ST16 1NR.